



## LAVERNE LITTLE LEAGUE (“LVLL”)

### BYLAWS AND LOCAL RULES

Updated & Affirmed by Board on 11/21/24 for Spring 2025 Season

THE FOLLOWING SHALL BE IN ADDITION TO THE LAVERNE LITTLE LEAGUE CONSTITUTION, HEREINAFTER REFERRED TO AS “LA VERNE LITTLE LEAGUE BYLAWS.”

THE BOARD OF DIRECTORS, BY A MAJORITY VOTE OF THOSE PRESENT AT A SCHEDULED MEETING SHALL HAVE THE POWER TO AMEND THESE BYLAWS AND LOCAL RULES AS IT DEEMS NECESSARY, TO ENSURE THAT THE GOALS AND OBJECTIVES OF LVLL AND LITTLE LEAGUE BASEBALL ARE BEING MET.

### **PLAYER REGISTRATION FEE**

- 1) THE LVLL BOARD OF DIRECTORS WILL SET REGISTRATION FEES FOR ALL PLAYER MEMBERS OF LVLL. THIS WILL INCLUDE A LEAGUE-WIDE FUNDRAISER FEE APPROVED BY THE LVLL BOARD OF DIRECTORS THAT WILL BE ASSOCIATED WITHIN THE REGISTRATION FEES. THE BOARD SHALL CONSIDER ALL EXPENSES ASSOCIATED WITH THE OPERATION OF THE LEAGUE AND ALSO THE ESTIMATED INCOME FROM SPONSORS, THE FUNDRAISER, AND THE SNACK BAR BEFORE DETERMINING THE PLAYER FEE. THIS FEE SHALL BE REVIEWED ANNUALLY PRIOR TO PLAYER REGISTRATION.
- 2) EACH YEAR, THE LVLL BOARD OF DIRECTORS WILL HOLD A MINIMUM OF TWO (2) REGISTRATION DATES FOR PLAYER SIGN-UPS FOR THE UPCOMING SEASON. PLAYERS NOT REGISTERED BY THE END OF THE REGISTRATION PERIOD (FINAL REGISTRATION DAY) WILL BE ADDED TO THE LEAGUE ON A SPACE AVAILABLE BASIS (WAITING LIST).
- 3) WHEN ONLINE REGISTRATION IS INCORPORATED INTO A SEASON, THE BOARD MUST PROVIDE A MINIMUM OF TWO (2) REGISTRATION DAYS TO ALLOW USERS TO BRING PROOF OF RESIDENCY DOCUMENTATION (DOCUMENT VERIFICATION DAY/NIGHT). ALL PLAYER MEMBERS MUST HAVE UPDATED DOCUMENT VERIFICATION ANNUALLY.

### **PLAYER DIVISION**

THE BASEBALL DIVISIONS SHALL BE STRUCTURED AS FOLLOWS (AGES PER LITTLE LEAGUE AGE RULES): T-BALL (4-6). THE MINOR DIVISION (7-11) WILL BE BROKEN DOWN AS FOLLOWS:

MACHINE PITCH “ROOKIE” (5-7); KID PITCH “MINOR” (7-9); KID PITCH “FARM” (8-11). MAJOR DIVISION (10-12). JUNIOR DIVISION (13-14). SENIOR DIVISION (14-16).

## **TRYOUTS**

ALL DIVISIONS, EXCEPT T-BALL, ROOKIE, JUNIORS, AND SENIORS, MUST CONDUCT A PLAYER TRYOUT AND DRAFT. EACH DIVISION WILL HOLD ONE PRIMARY TRYOUT FOR PLAYERS AND ONE MAKE-UP TRYOUT FOR ANY PLAYER UNABLE TO ATTEND THE PRIMARY TRYOUT. DATES ARE SUBJECT TO CHANGE ANNUALLY.

## **INJURED PLAYERS**

A REGISTERED AND PAID PLAYER WHO IS UNABLE TO TRYOUT DUE TO A TEMPORARY INJURY (E.G., BROKEN ARM, SPRAINED ANKLE, ILLNESS) AND IS A RETURNING PLAYER TO THE LEAGUE SHOULD NOTIFY THE PLAYER AGENT OF THEIR INJURY AND RECUPERATIVE STATUS. THE PLAYER AGENT WILL EXCUSE THE PLAYER FROM THE TRYOUT PROCESS AND LABEL HIM/HER ELIGIBLE FOR DRAFT.

## **HATPICKS**

AFTER ALL “ELIGIBLE” PLAYERS HAVE BEEN SELECTED IN THE DRAFT, ANY REGISTERED AND PAID PLAYER WHO DID NOT ATTEND TRYOUTS AND HAVE NOT COMPETED LAST SEASON WILL BECOME “HATPICKS”. AS THE NAME IMPLIES, ALL REMAINING PLAYERS NAMES ARE PLACED IN A HAT AND CONTINUING IN THE SAME DRAFT ORDER ALL MANAGERS PICK A PLAYER UNTIL ALL PLAYERS HAVE AN ASSIGNED TEAM.

## **BOARD OF DIRECTORS, BALLOT AND ELECTION**

THE NUMBER OF DIRECTORS SHALL NOT BE LESS THAN 6 OR MORE THAN 30. THE ELECTION SHALL BE HELD AND COMPLETED ON OR BEFORE THE FINAL WEEK OF JUNE. ALL PERSONS INTERESTED IN BEING A BOARD MEMBER SHALL SIGN-UP ON THE SHEET PROVIDED PRIOR TO THE ANNUAL MEETING (CURRENT BOARD MEMBERS WISHING TO BE ON THE BOARD AGAIN MUST ALSO SIGN-UP AGAIN). BALLOTS WILL BE DISTRIBUTED TO ALL LEAGUE MEMBERS AND PARENTS AT THE ANNUAL MEETING (THIS MAY ALSO BE SENT OUT VIA EMAIL). THE THIRTY (30) TOP VOTE GETTERS WILL FORM THE NUCLEUS OF THE NEXT YEAR'S BOARD. ANY PERSON NOT ELECTED WILL BE AVAILABLE, AT THE PRESIDENT’S DISCRETION, TO FILL ANY ADDITIONAL POSITIONS THAT ARE AVAILABLE.

## **MANAGERS, COACHES, AND DRAFT**

MANAGERS FOR THE MINOR, FARM, AND MAJOR DIVISIONS SHALL BE RESPONSIBLE FOR THE SELECTIONS OF THEIR TEAMS VIA THE DRAFT SYSTEM. T-BALL, ROOKIE, INTERMEDIATE, JUNIOR, AND SENIOR TEAMS WILL BE DETERMINED BY THE PLAYER AGENT AND/OR DIVISION VICE- PRESIDENT. THE PLAYERS IN THE MINOR DIVISION (AGES 7-9), FARM DIVISION (AGES 8-11), AND MAJOR DIVISION (AGES 10-12), SHALL USE THE DRAFT PROCEDURES DETAILED IN THE LITTLE LEAGUE RULEBOOK/HANDBOOK. THE DRAFT FORMAT WILL BE A "SNAKE DRAFT" OR AS RECOGNIZED BY LITTLE LEAGUE: LITTLE LEAGUE DRAFT FORM AT PLAN “B.” (EXAMPLE:

ROUND 1 WILL DRAFT 1ST PICK THROUGH 8TH PICK, AND THE DRAFT ORDER WILL REVERSE AT THE 9TH PICK). IN THE EVENT A PHASE 3 OCCURS THE SNAKE FORMAT WILL CONTINUE STARTING WITH TEAM NUMBER 1 AND CONTINUE UNTIL ALL PLAYERS IN PHASE 3 HAVE BEEN ALLOCATED. MANAGERS OF ALL TEAMS SHALL BE RESPONSIBLE FOR THE ACTIONS OF THEIR PLAYERS AND COACHES ON THE FIELD AS WELL AS THEIR FANS IN THE STANDS. FAILURE OF THIS MAY RESULT IN DISCIPLINARY ACTION. DIVISION VP'S MAY NOT MANAGE IN DIVISIONS IN WHICH THEY ARE RESPONSIBLE FOR.

THE FOLLOWING WILL BE THE DIVISIONAL BREAKDOWN FOR PLAYERS ELIGIBLE IN PHASE 1 THRU PHASE 3 IF NECESSARY.

- 1) MAJOR DIVISION (10-12): PHASE 1 WILL CONSIST OF ALL 12 YEAR OLDS; PHASE 2 WILL CONSIST OF ALL 11 YEAR OLDS AND ANY ELIGIBLE 10 YEAR OLDS (PLACEMENT OF 10 YEAR OLDS IN THE MAJOR DIVISION IS NOT GUARANTEED). ALL UN-DRAFTED PLAYERS WILL BE PLACED IN THE FARM DIVISION PLAYER POOL AND DRAFTED ACCORDINGLY. ALL 12 YEAR OLDS MUST BE DRAFTED IN THE MAJOR DIVISION UNLESS APPROVAL BY THE LEAGUE PRESIDENT HAS BEEN GRANTED.
- 2) FARM DIVISION (8-11): PHASE 1 WILL CONSIST OF ALL 10 YEAR OLD PLAYERS WHICH WILL INCLUDE ALL ELIGIBLE PLAYERS. PHASE 2 WILL CONSIST OF ALL 8-9 YEAR OLD PLAYERS. ANY PLAYERS REMAINING FROM THIS PHASE WILL BE PLACED IN THE MINOR DRAFT POOL. PHASE 3 WILL CONSIST OF ALL 11 YEAR OLD ELIGIBLE PLAYERS THAT WERE UN-DRAFTED IN THE MAJOR DIVISION OR DECLARED AND APPROVED FOR THE FARM DIVISION.
- 3) MINOR "KIDPITCH" DIVISION (7-9): PHASE 1 WILL CONSIST OF ALL 8 YEAR OLD PLAYERS. PHASE 2 WILL CONSIST OF ALL 7 YEAR OLD PLAYERS UNTIL ROSTERS HAVE BEEN FILLED. ANY 7 YEAR OLDS REMAINING WILL BE PLACED IN THE ROOKIE DIVISION. PHASE 3 WILL CONSIST OF ALL ELIGIBLE 9 YEAR OLD PLAYERS.

PARENTS MAY REQUEST TO HAVE ONE MANAGER "BLOCKED" FROM SELECTING THEIR CHILD DURING THE DRAFT PROCESS. THIS REQUEST NEEDS TO BE IN WRITING, DETAILING THE REASON FOR THEIR REQUEST. THE REQUEST MUST BE SUBMITTED TO THE LEAGUE PRESIDENT AND PLAYER AGENT FOR APPROVAL NO LATER THAN 24 HOURS PRIOR TO THE DRAFT.

## **COACH'S OPTION**

- 1) IN THE EVENT A MANAGER CHOOSES TO FORGO HIS/HER COACH'S PICK OPTION, THAT MANAGER'S PLAYER WILL BE A 3RD ROUND DRAFT PICK. A COACH'S PICK IS LOCKED ONCE THE DRAFT NUMBERS ARE SELECTED.
- 2) IN THE EVENT A MANAGER CHOOSES TO EXERCISE THE COACH'S PICK OPTION, THAT MANAGER'S PLAYER WILL ALSO BE RANKED IN ADDITION TO THE COACH'S PICK PLAYER BEING RANKED. BOTH COACH'S PICK PLAYER AND MANAGER'S PLAYER WILL BE DRAFTED IN THE ROUND IN WHICH THEY ARE RANKED. RANKING WILL BE DETERMINED BY THE PREVIOUS SEASON'S RANKING SYSTEM FOR ALL STARS.

- 3) IN THE EVENT A COACH PICK OPTION HAS TO BE REMOVED AFTER THE DRAFT PICK HAS BEEN RANKED AND ORDERS HAVE BEEN DRAWN. THE RATED PLAYERS WILL REMAIN IN THE SAME SPOTS AS PREVIOUSLY RANKED.

EXAMPLE: IF MANAGER A CHOOSES TO SELECT A COACH'S PICK AND IT IS DETERMINED THAT COACH'S PLAYER IS A 1ST ROUND DRAFT PICK, THAT PLAYER WILL BE DRAFTED IN THE FIRST ROUND. IF IT IS DETERMINED THAT MANAGER A'S PLAYER IS ALSO A 1ST ROUND PICK IN THE SAME AGE CATEGORY, THAT PLAYER WILL BE DRAFTED IN THE SECOND ROUND. IF THAT PLAYER IS IN A DIFFERENT AGE GROUP THAT PLAYER WILL BE DRAFTED IN THE 1ST ROUND OF HIS/HER AGE GROUP.

REMEMBER, THE COACH'S PICK IS OPTIONAL. MANAGER'S DO NOT HAVE TO CHOOSE TO EXERCISE THE COACH PICK OPTION.

## **PROTESTS**

WHEN A PROTEST IS SUBMITTED THROUGH THE PROPER CHANNELS AND IN COMPLIANCE WITH LITTLE LEAGUE GREEN BOOK RULES (YOU CANNOT PROTEST JUDGEMENT CALLS), THE UMPIRE IN CHIEF (UIC) WILL RECEIVE AND REVIEW THE PROTEST. THE UIC WILL CONFER WITH THE UMPIRE AGENCY AS TO THE FACTS OF THE PROTEST. IF THE PROTEST IS NOT RESOLVED AS A RESULT OF FAILURE TO PROPERLY FOLLOW THE GREEN BOOK REPORTING PROCEDURE, THE UIC WILL SELECT THREE BOARD MEMBERS TO HEAR AND ISSUE A RULING ON THE PROTEST. THE UIC CAN BE PART OF THE PANEL TO HEAR THE PROTEST. IF ANY BOARD MEMBERS ARE DIRECTLY INVOLVED IN THE PROTEST, OR THEY HAVE A CHILD AND/OR SIBLING ON THE TEAMS INVOLVED, THEY WILL BE REMOVED FROM PARTICIPATING IN THE PROTEST PROCESS.

## **PLAYER POOL**

THE PLAYER POOL IS A LIST OF PLAYERS, FROM EXISTING REGULAR SEASON TEAMS, CREATED WITH PLAYERS THAT ARE WILLING TO PARTICIPATE IN EXTRA GAMES DURING THE REGULAR SEASON WHEN TEAMS FACE A SHORTAGE OF ROSTERED PLAYERS FOR A REGULAR SEASON GAME WITHIN THEIR RESPECTIVE DIVISIONS. THE POOL PLAYERS WILL BE MANAGED AND RUN BY THE LEAGUE'S PLAYER AGENT (GREEN BOOK, P. 39).

STEPS TO OBTAIN A POOL PLAYER:

- 1) DETERMINE THAT YOU ARE IN NEED OF A PLAYER TO ABIDE BY RULE 4.17 WHICH STATES THAT A GAME CANNOT BE PLAYED WITH LESS THAN 9 ROSTERED PLAYERS.
- 2) CONTACT THE LEAGUE PLAYER AGENT AND ASK FOR A POOL PLAYER. ONLY THE PLAYER AGENT CAN ASSIGN A POOL PLAYER TO A TEAM. GIVE AS MUCH NOTICE AS POSSIBLE FOR THE PLAYER AGENT TO OBTAIN A POOL PLAYER FOR ASSIGNMENT.

NOTE: MANAGERS AND/OR COACHES DO NOT HAVE THE RIGHT TO RANDOMLY PICK AND CHOOSE PLAYERS FROM THE POOL WITHIN THEIR DIVISIONS (GREEN BOOK, P. 39).

### **LITTLE LEAGUE RULES FOR POOL PLAYERS:**

- 1) ASSIGNED POOL PLAYER MUST BE OBTAINED THROUGH THE PLAYER AGENT ONLY.
- 2) ASSIGNED POOL PLAYER CANNOT PLAY THE POSITION OF PITCHER.

### **LOCAL RULES FOR POOL PLAYERS:**

- 1) ASSIGNED POOL PLAYERS CANNOT PLAY THE POSITION OF CATCHER.
- 2) ASSIGNED POOL PLAYER WILL BAT LAST IN THE BATTING ORDER. EXCEPTION: IF A TEAM MEMBER ARRIVES LATE TO THE GAME, THAT PLAYER WILL BE PLACED LAST IN THE BATTING ORDER (GREENBOOK, RULE 4.04, NOTE 2). THE POOL PLAYER WILL REMAIN UNTIL HE/SHE HAS PLAYED AT LEAST THE MANDATORY PLAY REQUIREMENTS WHICH CONSISTS OF PLAYING AT LEAST NINE CONSECUTIVE OUTS AND BAT ONCE (GREEN BOOK, P. 39). ONCE THE MINIMUM PLAYING TIME HAS BEEN COMPLETED BY THE POOL PLAYER, AND THE TEAM HAS AT LEAST 9 ROSTERED PLAYERS, THE POOL PLAYER IS EXCUSED FROM THE GAME.

### **POOL PLAYERS OBTAINED IMPROPERLY:**

- 1) IF A MANAGER OBTAINS A POOL PLAYER IMPROPERLY, THAT MANAGER WILL BE SUSPENDED FOR HIS/HER NEXT REGULARLY SCHEDULED GAME.
- 2) ANY POOL PLAYER THAT IS NOT OBTAINED PROPERLY SHOULD BE CONSIDERED AN INELIGIBLE PLAYER AND THE OPPOSING MANAGER CAN PROTEST THE GAME (SEE GREEN BOOK RULE 4.19).

### **POOL PLAYERS: POST SEASON TOURNAMENT**

PLAYER POOL IS NOT AVAILABLE FOR ANY POST SEASON TOURNAMENT PLAY. AS SUCH, ANY POST SEASON TOURNAMENT PLAY WHERE A MANAGER HAS IDENTIFIED HAVING LESS THAN 9 PLAYERS WILL BE EVALUATED BY LEAGUE PRESIDENT, PLAYER AGENT AND DIVISION VICE PRESIDENT TO DETERMINE A REASONABLE SOLUTION. THERE WILL NOT BE AN AUTOMATIC FORFEIT. LEAGUE PRESIDENT WILL MAKE FINAL DETERMINATION, AFTER TAKING INTO CONSIDERATION ALL REASONABLE OPTIONS, THE BEST APPROACH THAT PRIORITIZES PLAYER EXPERIENCE.

### **UMPIRES**

THE LEAGUE DOES NOT PROVIDE UMPIRES FOR THE T-BALL DIVISION. ROOKIE DIVISION UMPIRES WILL BE ASSIGNED BASED ON AVAILABILITY AND THE PROGRESSION OF PLAY. AT LEAST ONE UMPIRE WILL BE PROVIDED FOR THE MINOR, FARM AND MAJOR DIVISIONS. TWO UMPIRES WILL BE PROVIDED FOR THE JUNIOR AND SENIOR DIVISIONS.

## **SCHEDULES AND DIVISION WINNERS**

THE PLAYER AGENT IS RESPONSIBLE FOR THE SCHEDULES OF ALL GAMES FOR ALL DIVISIONS PLAYED AT LA VERNE LITTLE LEAGUE. THE PLAYER AGENT WILL WORK WITH THE PRESIDENT, DIVISION PLAYER AGENTS AND OTHER LEAGUE REPRESENTATIVES TO ESTABLISH THE SCHEDULE FOR ALL INTER-LEAGUE GAMES. DIVISION WINNERS FOR MINOR, FARM, AND MAJOR WILL BE DETERMINED THROUGH TOURNAMENT PLAY.

IN THE EVENT OF A TIE AT THE END OF THE REGULAR SEASON, A TIE-BREAKER WILL BE DETERMINED BY:

- THE TEAM WITH THE BEST HEAD-TO-HEAD RECORD; IF STILL A TIE:
- THE TEAM WITH THE LARGEST SEASON RUN DIFFERENTIAL

## **ALL-STARS AND SELECTION OF PLAYERS**

ALL-STARS ARE CURRENTLY SELECTED FOR 9-YR OLDS, 10-YR OLDS, 11-YR OLDS, AND 12-YR OLDS. ALL-STARS FOR 7-YR OLDS, 8-YR OLDS, INTERMEDIATE, JUNIORS, SENIORS WILL BE DECIDED WITHIN LVLL AND THE DISTRICT DEPENDING ON THE AMOUNT OF TEAMS AVAILABLE TO RUN A TOURNAMENT (IF THE LEAGUE DOES NOT HAVE A TEAM IN ONE OF THE ABOVE DIVISIONS, THEN NO ALL-STARS CAN BE SELECTED). IT IS STRONGLY SUGGESTED THAT EACH TEAM HAVE A REPRESENTATIVE ELECTED TO THE TEAM, BUT IT IS NOT MANDATORY. IT IS THE RESPONSIBILITY OF THE MANAGERS THAT VOTE FOR THE ALL-STAR PLAYERS TO SELECT PLAYERS TO THE TEAM THAT WILL BEST REPRESENT LVLL IN TOURNAMENT PLAY. IT IS UP TO THE MANAGERS AT EACH LEVEL TO DETERMINE THE NUMBER OF PLAYERS ON EACH ALL-STAR TEAM. BE ADVISED THAT THERE IS NO SUCH THING AS AN ALTERNATE. THE FOLLOWING RULES APPLY TO THE SELECTION OF PLAYERS FOR ALL DIVISIONS:

- 1) UPON COMPLETION OF THE REGULAR SEASON, THE MANAGERS AND ROSTERED COACHES AT EACH LEVEL WILL BE PRESENTED A BALLOT BY THE PRESIDENT, VICE PRESIDENT, DIVISION PLAYER AGENT, PLAYER AGENT, OR DIVISION VP. THE BALLOT WILL ALLOW FOR MANAGERS AND COACHES TO SELECT 12 PLAYERS FROM THEIR RESPECTIVE DIVISION, NOT INCLUDING THEIR OWN TEAM. THEY WILL THEN GIVE THEIR BALLOTS TO THE PRESIDENT WHO WILL TALLY THE VOTES ALONG WITH THE VICE PRESIDENT , AND PLAYER AGENT AND PREPARE A LIST FOR ANNOUNCEMENT ON JUNE 1ST (THEY CAN ALSO GIVE THEIR SUBMISSIONS VIA EMAIL TO THE PRESIDENT, VICE PRESIDENT, AND PLAYER AGENT WITH THEIR 12 NAMES OF ALL-STAR NOMINATION).

IF THERE IS A TIE FOR THE LAST POSITION(S), THE MANAGERS WILL BE INFORMED OF THE TIE SITUATION. ANOTHER SECRET BALLOT WILL BE NECESSARY TO BREAK THE TIE. ONCE ALL-STAR TEAMS ARE SELECTED, IT WILL BE THE DUTY OF THE ALL-STAR MANAGER TO CONTACT THE PARENTS OF THOSE PLAYERS TO ENSURE EACH PLAYER IS AVAILABLE TO PLAY IN POST-SEASON TOURNAMENT PLAY. IF A PLAYER CANNOT PARTICIPATE IN THE ALL-STAR TOURNAMENT, THE NEXT HIGHEST VOTED PLAYER WILL

TAKE A SPOT ON THE ALL-STAR TEAM. THE LIST OF CHOSEN PLAYERS IS NOT TO BE RELEASED PRIOR TO JUNE 1ST.

- 2) THE ALL STAR MANAGERS WILL BE DETERMINED BY THE EXECUTIVE BOARD OF DIRECTORS. DIVISION VP'S WILL NOMINATE MANAGERS TO THE EXECUTIVE BOARD FOR CONSIDERATION AND SELECTION. ALL STAR MANAGERS CAN BE NAMED AT ANY POINT IN THE SEASON.

## **MANAGER/COACH DISCIPLINARY ACTION**

ANY MANAGER OR COACH EJECTED FROM A GAME FOR ANY REASON IS AUTOMATICALLY SUSPENDED FOR TWO CONSECUTIVE GAMES. FOR ANY EJECTION, A COMMITTEE CONSISTING OF THE DIVISION VICE PRESIDENT AND ONE LEAGUE BOARD MEMBER ELECTED BY THE PRESIDENT WILL BE FORMED. THE COMMITTEE WILL RECOMMEND ANY FURTHER PENALTIES TO BE LEVIED AGAINST THE MANAGER. UPON APPROVAL FROM THE PRESIDENT, THE PENALTIES WILL BE ENFORCED.

IN THE CASE OF ANY PENALTY IN EXCESS TO THE AUTOMATIC ONE GAME SUSPENSION FOR GAME EJECTIONS, THE MANGER OR COACH MAY APPEAL THE DECISION TO THE LVLL BOARD OF DIRECTORS, WHO CAN REVERSE THE DECISION BY A 2/3 VOTE.

## **GRIEVANCE PROCEDURE**

SHOULD A COMPLAINT HAVE ANYTHING TO DO WITH THE TREATMENT OF A PLAYER, THE MATTER SHOULD BE DIRECTED TO THE PLAYER AGENT.

ANYONE WHO HAS A CONCERN OR COMPLAINT ABOUT THE BEHAVIOR OF A MANAGER, COACH, UMPIRE, PLAYER OR A SPECTATOR SHALL BE FIRST DIRECTED TO REPORT THIS CONCERN OR COMPLAINT TO THE DIVISION LEAGUE REPRESENTATIVE COPIED TO THE PRESIDENT. THE DIVISION LEAGUE REPRESENTATIVE IS THEN RESPONSIBLE FOR:

- 1) MEETING WITH THE COMPLAINANT;
- 2) GATHERING THE INFORMATION NECESSARY TO EVALUATE THE VERACITY OF AND THE WEIGHT THAT SHOULD BE GIVEN TO THE CONCERN OR COMPLAINT;
- 3) MEETING WITH THE INDIVIDUAL AGAINST WHOM THE CONCERN OR COMPLAINT WAS ISSUED;
- 4) DECIDING WHAT, IF ANY ACTION SHOULD BE TAKEN
- 5) FILING A BRIEF WRITTEN REPORT OF THE CONCERN OR COMPLAINT AND ACTION(S) TAKEN, IF ANY, TO THE PRESIDENT OF THE LAVERNE LITTLE LEAGUE.

AT THIS POINT, THE PRESIDENT WILL DETERMINE IF FURTHER ACTION IS REQUIRED. IN THE EVENT THAT FURTHER ACTION IS REQUIRED, OR A SUBSEQUENT CONCERN OR COMPLAINT IS FILED WITH THE DIVISION VP AGAINST THE SAME INDIVIDUAL, THE DIVISION VP IS REQUIRED IMMEDIATELY TO REPORT THIS COMPLAINT TO THE PRESIDENT OF THE LA VERNE LITTLE

LEAGUE BOARD. THE PRESIDENT IS THEN REQUIRED TO CONVENE A MEETING OF THE GRIEVANCE COMMITTEE. AT THE DIRECTION OF THE PRESIDENT, A COMMITTEE WILL BE FORMED CONSISTING OF THREE LVLL BOARD MEMBERS WHOM ARE NOT INVOLVED IN THE GRIEVANCE.

THE COMMITTEE, AS PART OF ITS DELIBERATIONS, MAY REQUEST THAT THE DIVISION VP, THE PRESIDENT OF THE BOARD, AND/OR THE INDIVIDUAL AGAINST WHOM THE COMPLAINT WAS FILED, MEET WITH THEM TO SHARE THE INFORMATION HE/SHE HAS REGARDING THE GRIEVANCE. FOLLOWING THE COMMITTEE'S DELIBERATIONS, THE CHAIR OF THE COMMITTEE IS REQUIRED TO MEET WITH THE BOARD AT THE NEXT SCHEDULED BOARD MEETING TO PRESENT THE CASE AND TO PROVIDE THE RECOMMENDED ACTION(S) TO BE TAKEN. IF NECESSARY AN

EMERGENCY MEETING CAN BE CALLED AT ANY TIME AS LONG AS THE QUORUM IS MET.

IN THE CASE WHERE THE OFFENDING INDIVIDUAL IS A CURRENT MANAGER OR COACH, THE COMMITTEE'S RECOMMENDED ACTION(S) MAY INCLUDE CONSEQUENCES UP TO AND INCLUDING THE IMMEDIATE TERMINATION OF THEIR TERM OF SERVICE AS THE MANAGER OR COACH OF THEIR RESPECTIVE TEAM. THE PERSON THAT THE GRIEVANCE IS AGAINST HAS A RIGHT TO HAVE HIS SIDE HEARD IN FRONT OF THE BOARD AT A DESIGNATED BOARD MEETING.

## **DIVISION GROUND RULES**

EACH DIVISION VICE PRESIDENT, MUST SUBMIT THEIR DIVISIONAL GROUND RULES TO THE LVLL BOARD OF DIRECTORS FOR APPROVAL. GROUND RULES WILL BE ATTACHED TO THESE BY LAWS AS EXHIBITS AND POSTED TO OUR WEBSITE.